HISTORICAL NOTE

This agency was created by the 1965 Legislature to coordinate and administer the state’s accounting, budget, construction, and supply requirements.

The Accounting Division operates and maintains the state’s centralized accounting and payroll system. The Managements Systems and Studies Bureau reviews the internal controls and accounting methods used by state agencies and monitors state auditor reports to see if changes are needed.

The Budget Division provides direction, coordination, and support for state agencies in the preparation of budget requests and assists the Governor in preparing the state budget.

The State Building Division of this agency was created in 1974 to plan, construct and administer state facilities. The Nebraska Capitol Commission, State Comprehensive Capital Facilities Planning Committee, Vacant Building and Excess Land Committee, and the Task Force for Building Renewal all work with the Building Division.

The Division of Communications was established in 1975 expanding the scope and authority of the Telecommunications Bureau. The division coordinates the lease, purchase, maintenance, and use of telecommunication services, communication equipment, and facilities for state government.

The Division of Employee Relations, formerly a part of the Department of Personnel, was merged into Administrative Services in 1992. They negotiate the labor contracts and coordinate the grievance procedures.

Information Management Services, once a separate agency known as Central Data Processing, was made a part of Administrative Services in 1998. This division supplies state and local government entities with computer information services, education, and training, as well as online network services and staff consulting.

The Office of the Chief Information Officer was created in 1998, and works with the Nebraska Information Technology Commission to ensure cost-effective and efficient use of state resources and investments in information technology.

The Materiel Division was established by the 1969 Legislature and has the responsibility of state purchasing agent and inventory control. The 1981 Legislature created a forms management center within this division responsible for the form and
ADDED ENTRIES:

ACCOUNTING
ADMINISTRATIVE AGENCIES--NEBRASKA
ADMINISTRATIVE MANUALS--NEBRASKA
BUDGET--NEBRASKA
BUILDING MATERIALS
BUILDINGS--REPAIR AND CONSTRUCTION
CAPITOL--NEBRASKA
COMPUTERS--OFFICE EQUIPMENT
CONTRACTS--NEBRASKA
CONTRACTUAL SERVICES--NEBRASKA
Cornhusker State Industries, Lincoln (Neb.)
ECONOMIC POLICY
ELECTRONIC DATA
FINANCE
GOVERNMENT BUILDINGS
IMAGING SYSTEMS
INFORMATION STORAGE AND RETRIEVAL SYSTEMS
INFORMATION TECHNOLOGY--NEBRASKA
LABOR LAWS AND LEGISLATION--NEBRASKA
LEGISLATIVE AUDITING--NEBRASKA
MOTOR FUELS--NEBRASKA
Nebraska. Department of Personnel
NEBRASKA--FINANCE
Nebraska State Building Commission
OCCUPATIONS--NEBRASKA--GOVERNMENT EMPLOYEES
OFFICE EQUIPMENT AND SUPPLIES INDUSTRY
PERSONNEL MANAGEMENT
PETROLEUM INDUSTRY AND TRADE
PRINTING INDUSTRY--NEBRASKA
PUBLIC BUILDINGS
PUBLIC LANDS--NEBRASKA
SOCIAL SECURITY
State of Nebraska vs. Richardson et al (U.S. Dist Court)
SURPLUS COMMODITIES
TELECOMMUNICATION
content of state agency forms. The Bureau of Printing was created in 1919 and transferred to Administrative Services in 1965. They are in charge of all state mailing, printing, and surplus property disposition.

The Personnel Division, a department in 1967, became a part of Administrative Services in 1992. They administer the state personnel system, maintain a job classification and pay system for state employees; provide state agencies with job applicants; enforce personnel rules and regulations; provide management training programs, and administer both the Nebraska State Insurance Program and State Employee Benefits Program.

**SCOPE AND CONTENT NOTE**

This collection consists of the records of various departments of the Department of Administrative Services divided into five subgroups: 1) Accounting Division, 1972-1974; 2) Budget Division, 1964-current; 3) Building Division, 1924-1965; 4) Information Management Services, 1973-1983; and 5) Materiel Division, 1974-1998.

Subgroup One, Accounting Division contains one series related to the Social Security Administration, 1972-1974.

The bulk of the collection exists in Subgroup Two, Budget Division, 1964-current. This is an open subgroup with records regularly transferred to the Archives. It contains the annual budget request of state agencies.

Oversize drawings of City of Lincoln, EOC, and Dept of Roads are included in the Building Division subgroup.

Studies and reports on Nebraska computer planning exist in Subgroup Four, Information Management

Subgroup Five, Materiel Division, includes correspondence and topical files for this division, 1974-1998, and master lists and correspondence from form management.

RELATED COLLECTION: RG001 Nebraska. Governor
DESCRIPTION

SUBGROUP ONE  ACCOUNTING DIVISION, 1972-1974

SERIES ONE   SOCIAL SECURITY ADMINISTRATION, 1951-1974

B.01  1959-1975
      Attorney General
      Boards and Commissions
      Registrars and Justices of the Peace
      Constables

B.02  1951-1961
      State of Nebraska vs. Richardson et al
      U.S. Dist. Ct. CV72L-116

B.03  1967-1974
      Ledger Sheets

SUBGROUP TWO   BUDGET DIVISION, 1964-current

B.01-02  Budget Documents weeded from Governor’s Collections, c.1964-1966
         (not organized)
         Acc:  8/14/1972

B.01  Budget Requests, Agencies, 1967-1969 (#2 - #12)
         2 - Legislature
         3 - Legislative Council
         4 - Legislative Clerk
         5 - Supreme Court
         6 - District Courts of Nebraska Probation Districts
         7 - Governor
         8 - Lt. Governor
         9 - Secretary of State
         10 - Auditor of Public Accounts
         11 - Attorney General
         12 - State Treasurer
SUBGROUP TWO    BUDGET DIVISION, 1964-current

B.02  Budget Requests, State Agencies, 1967-1969 (#13 - #16)
      13 - Department of Education
           Nebr Vocational Education
           Nebr Vocational Technical School
           Rehabilitation Services
           School for the Deaf
           School for the Trainable Mentally Retarded Children
           School for the Visually Handicapped
      14 - State Railway Commission
      15-  Board of Pardons and Paroles
      16 - State Tax Commissioner

B.03  Budget Requests, State Agencies, 1967-1969 (#17 - #20-12)
      17 - Department of Aeronautics
      18 - Agriculture and Inspection
      19 - Department of Banking
      20 - Department of Health
           thru 20-12 (Maternal and Child Health)

      20 - Department of Health
           20-13 (Dental Health)
      21 - State Fire Marshal
      22 - Department of Insurance
      23 - Department of Labor
           Division of Employment
      24 - Department of Motor Vehicles
      25 - Department of Public Institutions
           Central Office thru 25-3 (Visually Impaired)

B.05  Budget Requests, State Agencies, 1967-1969 (#25-5 thru #25-9)
      25 - Department of Public Institutions
           25-5 (Beatrice State Home) - #25-9 (Boys Training School)

B.06  Budget Requests, State Agencies, 1967-1969 (#25-10 thru #25-14)
      25 - Department of Public Institutions
           25-10 (TB Hospital) thru 25-14 (Nebr Psychiatric Institute)

      25 - Department of Public Institutions
           25-15 (Norfolk State Hospital)
      26 - Department of Public Welfare
SUBGROUP TWO  BUDGET DIVISION, 1964-current

B.08  Budget Requests, State Agencies, 1967-1969 (#27 thru #33)
  27 - Department of Roads
  28 - Veterans Affairs, Dept of
       Spanish American War Veterans
  29 - Department of Water Resources
  30 - DAS
  31 - Military Department
  32 - Educational Lands & Funds
         Nebraska Retirement System
         State Surveyor
  33 - Game & Parks Commission Justification

B.09  Budget Requests, State Agencies, 1967-1969 (#33 thru #49)
  33 - Game & Parks Commission
  34 - Public Library Commission
  35 - Liquor Control Commission
  36-  State Racing Commission
  37 - Workmen’s Compensation Court
  38 - Court of Industrial Relations (void)
       changed to Supreme Court
  39 - Nebraska Brand Committee
  40 - Motor Vehicle Dealers Licensing Board
  41 - Real Estate Commission
  42 - Building Commission
  43 - Athletic Commission
  44 - Board of Nursing
  45 - Board of Barber Examiners
  46 - Centennial Commission
  47 - ETV Commission
  48 - Board of Registration for Sanitarians
  49 - Board of Education of State Normal Schools

B.10  Budget Requests, State Agencies, 1967-1969 (#50 thru #63)
  50 - State Colleges
  51 - University of Nebraska
  52 - State Board of Agriculture
  53 - Agricultural Activities
  54 - Historical Society
  55 - Soil & Water Conservation Committee
  56 - Historical Landmark Committee
  57 - Oil & Gas Conservation Commission
  58 - Brd of Examiners for Professional Engineers & Architects
  59 - Joint Merit System
SUBGROUP TWO  BUDGET DIVISION, 1964-current

B.10 (cont)  1967-1969 (#53 thru #63)
   60 - Nebraska Weather Modification Bureau
   61 - Employees Retirement Board
   62 - Brd of Examiners for Land Surveyors
   63 - Board of Public Accountancy

B.11  Budget Requests, State Agencies, 1967-1969 (#64 thru #72)
   64 - Safety Patrol
   65 - Department of Administrative Services
   66 - Brd of Examiners for Abstractors
   67 - Equal Employment Opportunity Act
   68 - County Employee Retirement Board (void)
   69 - Arts Council
   70 - Economic Opportunity Commission
   71 - Advisory Committee on Aging
   72 - Economic Development

B.12  Budget Requests, State Agencies, 1965-1967 - Boards and Commissions

B.13  Budget Requests, State Agencies, 1969-1971
   Emergency Appropriation Requests, 1968-1969
   Supplemental Requests, 1968-1969
   Agencies #3 (Legislative Council) thru #25 (Institutions)

B.14  Budget Requests, State Agencies, 1969-1971
   Agency #7 (Governor) and #8 (Lt. Governor)

B.15  Budget Requests, State Agencies, 1969-1971
   Agency #25 (Institutions) cont. Soldiers & Sailors Homes thru
   Agency #32 (Educational Lands & Funds)

B.16  Budget Requests, State Agencies, 1969-1971
   Agency #33 (Game & Parks) thru
   Agency #50 (State Colleges), Peru State College

B.17  Budget Requests, State Agencies, 1969-1971
   Agency #50 (State Colleges), Wayne State College thru
   Agency #70 - Economic Opportunity Commission
   Agency #71 - Advisory Commission on Aging
   Agency #72 - Economic Development
   Agency #73 - Landscape Architects
SUBGROUP TWO  BUDGET DIVISION, 1964-current

B.17  Budget Requests, State Agencies, 1969-1971
      Agency #75 - Investment Council
      Agency #76 (Brd of Examiners of Psychologists)
      General Fund Working Papers

B.18  Federal Fund Requests, State Agencies, 1970-1972
      Administrative Services
          Employment Division
          Telecommunications
      Aeronautics
      Agriculture
      Arts Council
      Colleges, State
          State College Board
          Chadron State
          Kearney State
          Peru State
          Wayne State
      Correctional Industries
      Economic Development
      Education
          General
          October 1968
          Drug Education
          Indian Education
          Instructional Services
          ESEA Title III State Plan
          ESEA Title III-A State Plan
          Migrant Education
          Rehabilitation Services
          Special Education

B.19  Federal Fund Requests, State Agencies, 1970-1972
      Education (cont)
          Vocational Education
      Fire Marshal
      Game & Parks Commission
          Acquisitions
          Community Development
          Construction
          Fisheries & Wild Life Division
          Studies and Surveys
          State Parks and Reservations
          Swimming Pools
SUBGROUP TWO    BUDGET DIVISION, 1964-current

B.19    Federal Fund Requests, State Agencies, 1970-1972
        Health Department
        Disease Control
        Environmental Health
        EPA - Solid Waste Management
        EPA - Water Quality
        Hospital Administration
        Maternal & Child Health
        Medicare/Medicaid
        Mental Health
        Mental Retardation
        Planning & Programming
        Health Plan, 1970
        Highway Safety
        Historical Society
        Institutions
        Alcoholism
        Beatrice State Home
        Boys & Girls Training Schools
        Corrections
        Lincoln State Hospital
        Mental Retardation
        North Platte
        Orthopedic Hospital
        Medical Services

B.20    Federal Fund Requests, State Agencies, 1970-1972
        Law Enforcement & Criminal Justice
        Legislative Council
        Library Commission
        Military Department
        General
        Civil Defense
        National Guard
        Motor Vehicles, Dept of
        NETV
        Planning & Programming
        General
        Housing & Urban Development
        Mass Transportation
        Printed Matter
        State Patrol
        Roads, Dept of
SUBGROUP TWO  BUDGET DIVISION, 1964-current

B.20  Federal Fund Requests, State Agencies, 1970-1972
  Technical Assistance Agency
  Water Resources
  Welfare

B.21  Federal Fund Requests, State Agencies, 1970-1972
  University of Nebraska
    President
    Agriculture
      General
      Ag Economics
      Ag Engineering
      Agronomy
      Animal Science
      Biochemistry & Nutrition
      Family Economics
      Fertilizer Program
      Food Science & Technology
      Horticulture & Forestry
      Plant Pathology
      Technical Agriculture - Curtis
      Veterinary Science
    Arts & Sciences
      Art Galleries
      Biological Sciences
      Botany
      Chemistry 1-6

B.22  Federal Fund Requests, State Agencies, 1970-1972
  University of Nebraska
    Arts & Sciences
      Chemistry - 7
      Computer Sciences
      English
      Geography
      Geology
      History
      Math
      Microbiology
      Music
      NASA
      Physics
      Political Science
SUBGROUP TWO  BUDGET DIVISION, 1964-current

B.22  Federal Fund Requests, State Agencies, 1970-1972
University of Nebraska
   Arts & Sciences
      Psychology
      Sociology
      Speech & Dramatic Arts

University of Nebraska
   Arts & Sciences cont.
      Speech & Dramatic Arts
      Zoology
   Business Administration
   Computing Center
   Dental College
   Engineering & Architecture
      Architectural Engineering
      Chemical Engineering
      Civil Engineering
      Computer Science
      Electrical
      Engineering Mechanics
      Environmental Development
      Industrial
      Mechanical
   Environmental Education Center
   Extension Division

B.24  Federal Fund Requests, State Agencies, 1970-1972
University of Nebraska
   Extension Division cont.
   Graduate College
   Health Services
   Home Economics
   International Programs
   KUON TV
   Law College
   Libraries
   NOVA
   Peach Corps
   Pharmacy
   Physical Plant
   Security & Traffic
SUBGROUP TWO  BUDGET DIVISION, 1964-current

B.24  Federal Fund Requests, State Agencies, 1970-1972
University of Nebraska
   Student Affairs
   Teachers College
      Business
      Education Administration
      Psychology & Measurements
      Education Services
      Elementary Education
      History & Philosophy of Education
      Secondary Education
      Telecommunications
      Water Resources Research Institute

University of Nebraska at Omaha
   General
   Arts & Sciences
   Athletics
   Biology
   Business & Finance
   Center for Urban Education
   Chemistry
   Dermatology

Education
   General
      Special Education
   Engineering & Technology
   Geography/Geology
   Law Enforcement & Corrections
   Libraries
   Omaha HMO
   Physics
   Psychology
   Public Affairs & Community Service
   Radio & TV
   Security
   Sociology
   Student Affairs
SUBGROUP TWO  BUDGET DIVISION, 1964-current

      University of Nebraska Medical Center
      General
      Allied Health
      Anatomy
      Animal Research/Microbiology
      Biochemistry
      Children’s Rehabilitation Institute
      Communications
      Eppley Institute

      University of Nebraska Medical Center
      Eppley Institute (cont)
      Finance
      Internal Medicine
      Libraries
      Medicine & Surgery
      Mental Retardation
      Neurology
      School of Nursing
      Obstetrics/Gynecology
      Ophthalmology
      Otolaryngology

      University of Nebraska Medical Center
      Pathology
      Pediatrics
      Pharmacology
      Physical Medicine & Rehabilitation
      Physiology
      Preventive Medicine
      Psychiatry
      Nebr Psychiatric Institute
      Radiology
      Special Projects

B.28  Federal Fund Requests, Mar-June 1972 (found after inventory)
      785  UNMC Pediatrics, Mar 27, 1972
      thru
      874  UNL - Arts & Sciences - English, June 16, 1972
SUBGROUP TWO     BUDGET DIVISION, 1964-current

Acc:  8/26/1983  
B.01  Budget Requests, State Agencies, 1972-1974  
    Agency #3 (Legislative Council) thru Agency #15 (Pardons & Paroles)
B.02  Budget Requests, State Agencies, 1972-1974  
    Agency #16 (Tax Commissioner) thru Agency #25 (Institutions)
B.03  Budget Requests, State Agencies, 1972-1974  
    Agency #25 (Institutions, cont.) thru Agency #29 (Water Resources)
B.04  Budget Requests, State Agencies, 1972-1974  
    Agency #31 (Military Dept) thru Agency #53 (Agriculture Activities)
B.05  Budget Requests, State Agencies, 1972-1974  
    Agency #54 (Historical Society) thru Agency #85 (Retirement Brd)

Acc:  1984  
B.01 (325405)  Budget Requests, State Agencies, 1974-1975  
    Agency #3 (Legisl. Council) thru #13 (Education)
B.02 (325406)  Budget Requests, State Agencies, 1974-1975  
    Agency #13 (Education) thru #23 (Labor)
B.03 (325407)  Budget Requests, State Agencies, 1974-1975  
    Agency #24 (Motor Vehicles) thru #25 (Institutions-Central Office)
B.04 (325408)  Budget Requests, State Agencies, 1974-1975  
    Agency #26 (Welfare) thru #47 (ETV Commission)
B.05 (325409)  Budget Requests, State Agencies, 1974-1975  
    Agency #49 & 50 (State Colleges)
B.06 (325410)  Budget Requests, State Agencies, 1974-1975  
    Agency #51 (University) thru #70 (Economic Development)
B.07 (325411)  Budget Requests, State Agencies, 1974-1975  
    Agency #71 - Commission on Aging  
        #72 - Economic Development  
        #73 - Landscape Architects  
        #74 - Committee for Higher Education  
        #75 - Investment Council  
        #76 - Brd of Psychologists  
        #78 - Law Enforcement & Criminal Justice  
        #79 - Committee on Drugs  
        #80 - Personnel  
        #81 - Hall of Fame Commission  
        #83 - Technical Community Colleges  
        #84 - Environmental Control  
        #85 - Retirement Board  
        #89 - State Claims Board  
        #90 - Nebr Amer. Revolutionary Bicentennial Commission

Acc:  R85-3  
B.01 (325405)  Budget Requests, State Agencies, 1974-1975  
    Agency #3 (Legislative Council) thru Agency #15 (Pardons & Paroles)
B.02 (325406)  Budget Requests, State Agencies, 1974-1975  
    Agency #16 (Tax Commissioner) thru Agency #25 (Institutions)
B.03 (325407)  Budget Requests, State Agencies, 1974-1975  
    Agency #25 cont. thru Agency #31 (Military Dept)
SUBGROUP TWO  BUDGET DIVISION, 1964-current

Acc: R85-3 (cont)
B.04 (325408)  Budget Requests, State Agencies, 1974-1975
  Agency #33 (Game & Parks) thru Agency #46 (Centennial Commission)
B.05 (325409)  Budget Requests, State Agencies, 1974-1975
  Agency #46 (cont) thru Agency #58 (Prof. Engrs. & Architects)
B.06 (325410)  Budget Requests, State Agencies, 1974-1975
  Agency #59 (Joint Merit System) thru Agency #81
B.07 (325411)  Budget Requests, State Agencies, 1974-1975
  Agency #83 (Community Colleges)
B.08 (325412)  Budget Requests, State Agencies, 1974-1975
  Agency #83 (cont) thru Agency #90 (Nebr Railway Council)

Acc: R85-26  Budget Requests, State Agencies, 1975-1976
B.325413 (29)  Agencies #3 (Legislative Council) thru #13 (Education)
B.325414 (30)  Agencies #14 (Public Service Comm) thru #25 (Institutions-421)
B.325415 (31)  Agencies #25 (Nebr Psychiatric Institute) thru #39 (Brand Committee)
B.325416 (32)  Agencies #40 (MV Dealers Licensing Brd) thru #50-3 (Peru State)
B.325417 (33)  Agencies #50-4 (Wayne State) thru #75 (Investment Council)
B.325418 (34)  Agencies #76 (Brd of Examiners of Psychology)
  thru #83 (Educational Telecommunications Comm)
B.325419 (35)  Agency #83 (Technical Community Colleges)
B.325420 (36)  Agency #83 cont. thru Agency #90 (Amer Rev. Bicentennial Comm)
B.325421 (37)  Agency #03 (Legislative Council) thru #13 (Education)
B.325422 (38)  Agency #14 (Railway Commission) thru #25 (Institutions)
B.325423 (39)  Agency #25 (cont) thru Agency #36 (Racing Commission)
B.325424 (40)  Agency #37 (Workers Comp. Court) thru Agency #50-1 (Chadron State)
B.325425 (41)  Agency #50-2 (Peru State) thru Agency #67 (Equal Opportunity Comm)
B.325426 (42)  Agency #69 (Arts Council) thru #81 (Hall of Fame Comm)
B.325427 (43)  Agency #83 (Community Colleges) thru #90 (Amer Rev Bicentennial Comm)

Acc: R85-21  Budget Requests, State Agencies, 1977-1978
B.325428 (44)  Agency #13 (Education) thru #21 (Fire Marshal)
B.325429 (45)  Agency #22 (Insurance) thru #44 (Brd of Nursing)
B.325430 (46)  Agency #46 (Correctional Services) thru #50 (Wayne State)
B.325431 (47)  Agency #49 (College Brd) thru #85 (Retirement Board)
B.325432 (48)  Agency #83 (Technical Community Colleges)

Acc: R87-4  Budget Requests, State Agencies, 1978-1980
B.309353 (51)  Agency #3 (Legislative Council) thru #20 (Health)
B.309354 (52)  Agency #2 (Health cont) thru #25 (Institutions-Hastings)
B.309364 (53)  Agency #25 (Institutions-Beatrice) thru #33 (Game & Parks Comm)
SUBGROUP TWO  BUDGET DIVISION, 1964-current

Acc:  R87-4 (cont)  1978-1980

B.309355 (54)  Agency #34 (Library Comm) thru #46 (Correctional Services)
B.309356 (55)  Agency #46 cont. thru Agency #55 (Soil & Water Conservation Comm)
B.309357 (56)  Agency #52 (Brd of Agriculture) thru #71 (Aging Advisory Comm)
B.309358 (57)  Agency #72 (Economic Development) thru #89 (Railway Council)

Acc:  R88-03  Budget Requests, State Agencies, 1979-1981

B.309359 (58)  Agency #3 (Legis. Council) thru #17 (Aeronautics)
B.309360 (59)  Agency #17 cont. thru #25 (Institutions)
B.309361 (60)  Agency #25 cont. - Institutions
B.309362 (61)  Agency #26 (Welfare) thru #41 (Real Estate Commission)
B.309363 (62)  Agency #43 (Athletic Comm.) thru #48 (Brd of Sanitarians)
B.309364 (63)  Agency #49 (Brd of Education) thru #54 (Historical Society)
B.309365 (64)  Agency #55 (Soil & Water Conservation Comm) thru #72 (Economic Dev.)
B.309366 (65)  Agency #75 (Investment Council) thru #89 (State Claims Board)

Acc:  R89-05  Budget Requests, State Agencies, 1980-1982

Originally accessioned as boxes 309367-309374 (66-73) reorganized alphabetically and labeled boxes 1 thru 8

B.01  Accountability & Disclosure Commission thru
     Brand Committee

B.02  State Claims Board thru
     Technical Community Colleges

B.03  Coordinating Comm. for Postsecondary Education thru
     Economic Development

B.04  Education, Department of thru
     Historical Society

B.05  Department of Public Institutions

B.06  Indian Commission thru
     State Patrol

B.07  Personnel thru State Treasurer

B.08  University of Nebraska (9 vols) thru Water Resources
SUBGROUP TWO     BUDGET DIVISION, 1964-current

Acc:  R90-3     Budget Requests, State Agencies, 1981-1982
B.305211 (74)     Agency #03 (Legislative Council) thru #18 (Agriculture)
B.305212 (75)     Agency #19 (Banking & Finance) thru #25 (Institutions)
B.305213 (76)     Agency #25 cont. thru #34 (Library Commission)
B.305214 (77)     Agency #35 (Liquor Control Comm) thru #46 (Centennial Comm)
B.305215 (78)     Agency #47 (ETV Commission) thru #54 (Historical Society)
B.305216 (79)     Agency #55 (Soil & Water Conservation Comm) thru #74 (Committee for Higher Education)
B.305217 (80)     Agency #75 (Investment Council) thru #89 (State Claims Board)

Acc:  R91-01     Budget Requests, State Agencies, 1982-1984
B.317043 (81)     Agency #03 (Legislative Council) thru #17 (Aeronautics)
B.317044 (82)     Agency #18 (Agriculture) thru #25 (Institutions)
B.317045 (83)     Agency #25 (Institutions, cont.) thru #31 (Military Dept)
B.317046 (84)     Agency #32 (Educational Lands & Funds) thru #46 (Centennial Commission)
B.317047 (85)     Agency #46 (cont.) thru #51 (University)
B.317048 (86)     Agency #51 cont. thru #68 (Retirement Board)
B.317049 (87)     Agency #69 (Arts Council) thru #83 (Community Colleges)
B.317050 (88)     Agency #83 - Community Colleges cont.
                    Agency #84 - Environmental Control
                    Agency #85 - Retirement Board
                    Agency #87 - Accountability & Disclosure Commission
                    Agency #89 - State Claims Board
                    Agency #90 - Branch Rail Revitalization Comm.
                    Agency #95 - Wheat Board

Acc:  R92-23     Budget Requests, State Agencies, 1983-1985
B.308126 (89)     Agency #03 (Legislative Council) thru #14 (Railway Comm.)
B.308127 (90)     Agency #15 (Pardons & Paroles) thru #25 (Institutions)
B.308128 (91)     Agency #25 (Institutions cont.) thru #27 (Roads)
B.308129 (92)     Agency #28 (Veterans Affairs) thru #41 (Real Estate Comm.)
B.308130 (93)     Agency #43 (Athletic Commission) thru #49 (Brd of Education)
B.308131 (94)     Agency #50 (State Colleges) thru #54 (Historical Society)
B.308132 (95)     Agency #55 (Soil & Water Conservation Comm) thru #74 (Comm for Higher Education)
B.308133 (96)     Agency #75 (Investment Council) thru #83 (Community Colleges)
B.308134 (97)     Agency #83 cont. thru #90 (Branch Rail Revitalization Comm)
SUBGROUP TWO  BUDGET DIVISION, 1964-current

Acc.:  R93-14  Budget Requests, State Agencies, 1984-1986

B.333334 (98) Agency #03 (Legislative Council) thru #17 (Aeronautics)
B.333335 (99) Agency #18 (Agriculture) thru #26 (Welfare)
B.333336 (100) Agency #27 (Roads) thru #39 (Brand Committee)
B.333337 (101) Agency #40 (Motor Vehicle Dealers Licensing Board) thru #48 (Brd of Registration for Sanitarians)
B.333338 (102) Agency #49 (Brd of Education) thru #52 (Brd of Agriculture)
B.333339 (103) Agency #54 (Historical Society) thru #68 (Retirement Board)
B.333340 (104) Agency #69 (Arts Council) thru #83 (Community Colleges)
B.333341 (105) Agency #83 (Community Colleges cont.) thru #89 (State Claims Board)

Acc:  R95-08  Budget Requests, State Agencies, 1985-1987

B.323001 (1) Agency #03 (Legislative Council) thru #16 (Revenue)
B.323002 (2) Agency #17 (Aeronautics) thru #26 (Social Services)
B.323003 (3) Agency #27 (Roads) thru #39 (Brand Committee)
B.323004 (4) Agency #40 (Motor Vehicle Dealers Licensing Board) thru #46 (Correctional Services)
B.323005 (5) Agency #47 (ETV Commission) thru #51 (University)
B.323006 (6) Agency #51 (University, cont.) thru #66 (Abstractors Brd of Examiners)
B.323007 (7) Agency #67 (Equal Opportunity Comm) thru #83 (Community Colleges)
B.323008 (8) Agency #83 (Community Colleges cont.) thru #90 (Railway Council)


B.364468 (1) Agency #03 (Legislative Council) thru #13 (Education)
B.364469 (2) Agency #14 (Public Service Comm.) thru #25 (Institutions)
B.364470 (3) Agency #26 (Social Services) thru #37 (Workers Compensation Court)
B.364471 (4) Agency #38 (Comm. on the Status of Women) thru #46 (Correctional Services)
B.364472 (5) Agency #47 (ETV Commission) thru #52 (Brd of Agriculture)
B.364473 (6) Agency #55 (Natural Resources Comm) thru #71 (Aging)
B.364474 (7) Agency #72 (Economic Development) thru #83 (Community Colleges)
B.364475 (8) Agency #17 (Aeronautics)
   Agency #85 - Retirement Board
   Agency #87 - Accountability & Disclosure Commission
   Agency #88 - Corn Board
   Agency #90 - Branch Rail Revitalization Council, 1985-1988


B.364476 (9) Agency #03 (Legislative Council) thru #15 (Pardons & Paroles)
B.364477 (10) Agency #16 (Revenue) thru #24 (Motor Vehicles)
SUBGROUP TWO  BUDGET DIVISION, 1964-current

Acc:  R2000-3 (cont)  1987-1988

B.364478 (11)  Agency #25 (Institutions) thru #33 (Game & Parks Comm.)
B.364479 (12)  Agency #34 (Library Commission) thru #47 (ETV Commission)
B.364480 (13)  Agency #46 ( Corrections) thru #48 (Coordinating Commission for Postsecondary Education)
B.364481 (14)  Agency #50 - State Colleges
B.364482 (15)  Agency #51 (University) thru #64 (State Patrol)
B.364483 (16)  Agency #65 (DAS) thru #72 (Economic Development)
B.364484 (17)  Agency #73 (Landscape Architects) thru #82 (Hearing Impaired)
B.364485 (18)  Agency #85 - Retirement Board
Agency #87 - Accountability & Disclosure Commission
Agency #88 - Corn Board
Agency #89 - Risk Management/State Claims Board
Agency #90 - Branch Rail Revitalization Council


B.364486 (19)  Agency #03 (Legislative Council) thru #12 (State Treasurer)
Deficit Funding & Adjustments, 1989-1991
B.364487 (20)  Agency #13 (Education) thru #21 (Fire Marshal)
B.364488 (21)  Agency #22 (Insurance) thru #32 (State Surveyor)
B.364489 (22)  Agency #33 (Game & Parks) thru #45 (Barber Examiners)
B.364490 (23)  Agency #46 ( Corrections) thru #50 (State Colleges)
B.364491 (24)  Agency #50 (State Colleges cont.) thru #51 (Tech. School of Agriculture)
B.364492 (25)  Agency #51 (University) thru #66 (Abstractors Brd of Examiners)
B.364493 (26)  Agency #67 (Equal Opportunity Comm) thru #77 (Industrial Relations)
B.364494 (27)  Agency #80 (Personnel) thru #90 (Branch Rail Revitalization Council)


B.28991  Agency #03 (Legislative Council) thru #16 (Revenue)
B.28992  Agency #17 (Aeronautics) thru #27 (Roads)
B.28993  Agency #28 (Veterans Affairs) thru #38 (Comm. on the Status of Women)
B.28994  Agency #39 (Brand Committee) thru #48 (CC for Postsecondary Education)
B.28995  Agency #50 (State Colleges) thru 63 (Brd of Public Accountancy)
B.28996  Agency #64 (State Patrol) thru #80 (Personnel)
B.28997  Agency #83 (Community Colleges) thru #90 (Railway Council)
B.28998  Agency Deficit Requests

Acc:  8/01/2004  Budget Requests, Dept of Economic Development

B.01-02  Budget Requests, 1978-1993 (including some Indian Commission)
SUBGROUP TWO BUDGET DIVISION, 1964-current


B.46241 Agency #03 (Legislative Council) thru #13 (Education)
Agency Deficit Requests

B.46242 Agency #14 (Public Service Comm) thru #29 (Water Resources)
B.46243 Agency #30 (Electrical Board) thru #45 (Barber Examiners)
B.46244 Agency #46 (Correctional Services) thru #48 (CC for Postsecondary Educ.)
B.46245 Agency #50 (State Colleges) thru #51 (University)
B.46246 Agency #51 (University continued)
B.46247 Agency #52 (Brd of Agriculture) thru #72 (Economic Development)
B.46248 Agency #73 (Landscape Architects) thru
Agency #92 - Grain Sorghum Development, Utilization & Marketing Brd

SUBGROUP TWO BUDGET DIVISION, 1964-current continued

Biennial Budgets: Total of 70 page boxes
Alphabetical Order by State Agency
FY1997-1999
FY2000-2002
FY2002-2004
FY2005-2007
FY2007-2009

SUBGROUP THREE STATE BUILDING DIVISION
SERIES ONE OVERSIZE DRAWINGS, 1932-1965

OVDraer 5-4 (K St)

City of Lincoln Drawings
Sewers for the State Capitol #4049, 4193, 1924
Profile & Plat, District #2 (#4194), 1924
Profile & Plat, District #4 (4050), 1924
Plan & Profile Water Feeder Main, 14th - 16th, L-P, 1955

State Agencies
Equal Opportunity Commission (#4163), 1964
Penitentiary Wiring Diagram, Cell House Lighting #4196, 1932
Meginnis & Schaumberg Architects
Roads, 1503 H Street (#4154), 1962
Roads, 1335 H Street (#4156), 1962
Roads, Equipment Yards, 6th & South Sts, #4125, 1965
SERIES TWO     MINUTES, 1977-current

Minutes of the State Building Division are microfilmed and stored as security microfilm for the agency.

SUBGROUP FOUR    INFORMATION MANAGEMENT SYSTEMS, 1973-1975

SERIES ONE     CENTRAL DATA PROCESSING, 1973-1975

B.01-02 Nebraska Computer Planning, 1973-1975
Studies & Reports (including Governor’s Computer Planning Task Force material)

SUBGROUP FIVE    MATERIEL DIVISION, 1972 - Current

SERIES ONE     ADMINISTRATIVE CORRESPONDENCE, 1974-Current

B.01 Administration
Annual Financial Reports, 1984-1985
Organizational Charts
Seminars, Meetings
Bi-Weekly Operations Reports
Statewide Inventory System, 1981-1984
Letters of Commendation
Applications
Personnel Information
Personnel Rules & Regulations, 1984
Hiring, Promotion etc.
Classification and Pay Plan, 1985
Training
Insurance
Campaigns, United Way, Savings Bonds
Agency Information
Supervisors meetings/information
NMA

Divisional
Travel Requests
State Printing
State Mail Service
Presort, Inc.
Copy Centers
Central Stores
Surplus Property
Mechanical Services
Audit Reports & Divisional Stats
Publications
Division Policies
Accounting/Billing

SUBGROUP FIVE  MATERIEL DIVISION (cont.)

SERIES ONE  ADMINISTRATIVE CORRESPONDENCE (cont.)

B.01 (cont.)  Divisional (cont.)
Legal, 1974-1978
Governor
Senators
Public Notices/ Press Releases
Agencies, Bids and Committees
Profit and Loss Statements
Social Services Inserting Operation

Purchasing
Corporate Charge Card, 1985-1990
Procurement Authority
Procurement Manual
Direct Purchase Authority, 1984 - Jan 1986
Purchase Authority (one time)
Authorizing Agents
Vendor Correspondence
Agency Correspondence
Contracts
Bid Net
Lease - Real Property
Lease - Office Space
Purchase Meetings
Minority Purchasing
Cooperative Purchasing
In-State Preference
Bid Applications
Bid Security

B.02  Purchasing, 1981-1986
Rules and Regulations
Correctional Industries
Copy Systems
Printing Procurement Procedures
Minority Business Enterprise
Affirmative Action
General Correspondence-Purchasing
Prime Vendor Concept
Sole Source Procurements
DAS Calendar
Materiel Memo, 1981-1986
Nebraskaland Magazine
SUBGROUP FIVE  MATERIEL DIVISION (cont.)

SERIES ONE  ADMINISTRATIVE CORRESPONDENCE (cont.)

B.02 (cont.)  Purchasing, 1985 (cont.)
  State Government Directory
  Contractual Services
  Purchasing Council
  Buyers Monthly Reports
  Buyers Requests Status
  Vendor Protests
  Managers Memos
  Class and Commodity Tariffs
  Car Purchases, 1982-1985
  Vehicle Procurements
  Computer Committee
  License Plate
  Sale of Real Estate
  Auto Fleet Insurance Bid

Administration, 1986
  Appointments and Resignation
  Budget Information
  Letters of Commendation
  Interoffice Memos
  Temporary Workers
  Les Friend’s Retirement
  Travel Requests
  Training
  NMA
  Nebraska Managers Training Program Workshops
  Wellness Team
  Pending Seminars/Meetings
  Membership/Subscriptions
  Insurance
  State Claims Board

Divisional, 1986
  Weekly Operations Report
  Operations - General
  Print Shop Operations
  Print Shop Equipment
  Mail Operations
  Copy Services
  Central Stores
  Surplus Property
SUBGROUP FIVE    MATERIEL DIVISION (cont.)

SERIES ONE    ADMINISTRATIVE CORRESPONDENCE (cont.)

B.03  1986-1988
Divisional, 1986
  Accounting/Billing
  Proposed Legislature
  Audit Reports and Divisional Statistics
  Public Notices/Press Releases
  Governor
  Senators
  Agency Correspondence
  FY Cut Off Dates

Purchasing, 1986
  Purchasing Authority
  Direct Purchase Authority, Jan 1986-Jan 1987
  Deviations from Direct Purchase Authority
  Authorized Agents
  General Purchasing Correspondence
  Agency Correspondence
  Vendor Correspondence
  Contracts
  Lease - Real Estate Property
  Minority Purchasing
  License Plates
  State Government Directory
  Vehicle Procurements
  Contractual Services
  Purchasing Council
  Correctional Industries

Administration, 1987-1988
  Peggy Doncheski Planner, 1987
  Letters of Commendation
  Accidents
  Travel Requests
  Travel Invoices and Receipts
  Meetings
  Affirmative Action
  Automation
    NAS
    Profs
  Automobiles/Transportation
  Bid Letting
SUBGROUP FIVE  MATERIEL DIVISION (cont.)

SERIES ONE  ADMINISTRATIVE CORRESPONDENCE (cont.)


Botts, Elvis
Budget Preparation Instructions, FY 1986-1987
Contracts
   Peru State College, 1988
Air Filtration System
Cornhusker State Games
State Directory
E-mail
Equipment and Supplies
Budget and Fiscal Information
   Finance and Accounting
   Prudential - Bache Securities
   *Nebraska Economic Structure*, Bureau of Business Research, UNL
Forms Management
Governor
Legal
Legislation
Loos, Diane
News Release
Office Moves

B. 04  Personnel

NAPE
Seminars/Training
PHRASE
NMTP
NMA
Campaigns, United Way, etc.
Insurance
Parking/Car Pool
Statehouse Observer
Statewide Inventory System
Storage
Travel
Rules and Regulations, 1987
Classification and Pay Plan, 1988
Policy and Procedure
Print Shop
Risk Analysis
General Information
SUBGROUP FIVE    MATERIEL DIVISION (cont.)

SERIES ONE    ADMINISTRATIVE CORRESPONDENCE (cont.)

B.04 (cont) Divisional Correspondence, 1986-1988
  Mail Operations
  Central Stores
  Surplus Property
  Accounting/Billing
  Purchasing
  Proposed Legislation
  Direct Purchase Authority
  Requests
  Senators
  Agencies, Boards & Commissions

Purchasing, 1987-1997
  General Correspondence
  Surveys and Reports
  Midwest Buyer’s Conference
  Nebraska Procurement Manual
  Agency Correspondence
  PIE Freight Charges, 1992
  Vendor Correspondence
  Correctional Industries
  Sole Source Purchase
  Minority Business
  Travel Requests
  Maintenance Agreements
  Postal Form
  Personnel Almanacs, 1993-1997
  Records Transfers & Dispositions, 1982-1992
  Statewide Cost Allocation, 1989-1992

NOTE: Scattered and Scant Correspondence in Storage, 1989-1996

B. 05    Administration, 1995-1998
  Accounting
  *Nebraska Annual Financial Report, 1995-1996*
  Automation
  Computer Needs
  Computer Programs
  Automation Request System
  Building Division
  Task force for Construction Bidding
  Central Data Processing
SUBGROUP FIVE  MATERIEL DIVISION (cont.)

SERIES ONE  ADMINISTRATIVE CORRESPONDENCE (cont.)

B.05 (cont.)  Administration, 1995-1998 (cont.)
   Cost Allocation Plan, FY 1998
   Chief Information Office
   Commendations
   Communications
   Data Communications Network
   Director
   Information Management
   Legislation
   Governor’s Legislative Initiatives, Jan 1996
   Materiel Division
   Personnel
   Print Shop
   Risk Management
   Success 2000
   Transportation Services Bureau
   White House Small Business Conference, 1997

State Agency Correspondence
   Accountability and Disclosure Commission
   Adjutant General/Military
   Aeronautics
   Agriculture
   Arts Council
   Attorney General
   Auditor of Public Accounts
      Includes Statewide Single Audit, 1998
   Audit Reports, 1995-1996
   Banking and Finance
   College Systems, Nebraska State
      Chadron State
      Wayne State
   Commission on Local Government Innovation and Structuring
   Correctional Services
   Crime Commission
   Dry Bean Commission
   Economic Development
      Computerland
      Planning Manuals
   Education
      School for the Deaf
SUBGROUP FIVE  MATERIEL DIVISION (cont.)

SERIES ONE  ADMINISTRATIVE CORRESPONDENCE (cont.)

B.05 (cont.)  State Agency Correspondence (cont.), 1995-1998
  Educational Lands & Funds
  Energy Offices
  Environmental Quality
  Equal Opportunity Commission
  Fire Marshal
  Games and Parks Commission
  Governor
  Government Product News

B.06  State Agency Correspondence (cont), 1995-1998
  Health and Human Services
    Computers
    Health Contracts
    WIC Program
  Hearing Impaired, Commission on the
  Historical Society
  Institutions, Dept of Public
  Investment Council
  Legislative Council
    Legislature Laptops
  Library Commission
  Mexican-American Commission
  Motor Vehicle, Department of
  Motor Vehicle Industry Licensing Board
  State Patrol
  Public Accountancy, Brd of
  Public Advocacy, Brd of
  Public Service Commission
  Records Management
  Retirement
  Revenue - Optical Imaging
  Revenue - Correspondence
  Roads, Department of
  Secretary of State
  Social Services, Dept of
  Surplus Property
  State Treasurer
  University of Nebraska
SUBGROUP FIVE   MATERIEL DIVISION (cont.)

SERIES TWO     TOPICAL FILES, 1971-current

B.01  Motor Fuel Monthly Reports, 1972-1997

B.02  National Association of State Purchasing Officials (NASPO), 1974-1988
      Buyer’s Information and Rules and Regulations, 1984-1985
      Policy & Procedure, 1984-1988

B.03  NASPO, 1985 (host files and minutes)

B.04-05  Budget Files, 1984-1991

B.06  Contracts, Proposals and information
      Governor’s Mansion, 1974
      State Office Building Facility, 1976
      OB 113 (K St.)  SOB blueprints
      Print Shop Facility, 1985

B.07  Contracts and Bids
      Audit Bids Social Services, 1985-1986
      CA-2493, DAS Accounting, 1986
      CA-2665, Aircraft Insurance, 1987
      CA-2667, Auto Fleet Insurance, 1987
      Investment Council Proposals, May 1986
      Library Commission Proposals, 1986
      Office Moves
      CA-2686, Office Space Proposals, 1987
      Merging Agency, Policy Research & Energy
      CA2686B, re-bid, Public Service Commission, 1987
      Moving Contract, 1987
      Roads - Bid of High Pressure Sewer
      Storage Space Proposals, 1986

B.08  Contractual Services, Semi-Annual Reports, 1996-1997

B.09  Weekly Reports, 1990-1993

film

SERIES THREE   STATE STANDARDS COMMITTEE, 1971

Reel #1  Minutes, 1971
SUBGROUP FIVE    MATERIEL DIVISION (cont.)

SERIES FOUR    FORMS MANAGEMENT, 1981-1983

B.01  Cross-Index files: Report (61) thru Publication (91)
      Master Form Number Listing, Agency #3 thru #48

B.02  Master Form Number Listing, Agencies 52 thru 95
      Forms Management Center Correspondence, Sept 1981 - Mar. 1983

End of Inventory